

THE SHRINE OF OUR LADY OF WALSINGHAM



YOUTH PILGRIMAGE



GROUP PAPERWORK 2025

Paperwork Checklist



T-Shirt orders need to be returned by **Friday 4th July**, to allow time for production.

We will not be able to accept any orders after this date and T-Shirts will not be available to buy at the event.

All documents on the list must be returned by the due date or unfortunately your place on the pilgrimage will be cancelled and you will not be allowed on site. If this date is a problem, please inform us on the email address below as soon as possible and other arrangements can be made.

DO FIRST:

- ☐ Book and pay on Ticket Source
- ☐ Fill in the SHRINE booking form, including names of campers.

By Friday 4th July 2025

- ☐ T-Shirt form (online)

By Monday 7th of July 2025

- ☐ Priests Associate sign up sheet for concelebration and other ministries (online)

By Friday 18th July 2025

- ☐ Safeguarding Checklist (online). This includes reading the Shrine and your Parish Safeguarding policies.
- ☐ Mobile phone contact details (online)
- ☐ Dietary requirements (if half or full board) (online)
- ☐ Completed risk assessment to be sent to Affinity Events by Friday 18th July 2025 via email **russell@phproductionservices.co.uk**

To be handed in at the leaders' meeting at 5.00pm on Monday 4th August 2025

- ☐ A complete set of copies of all your parental/medical consent forms and Photography/Video consent forms in a sealed envelope and labelled as follows:
Group Leader Name
Group Name
Vodafone/EE contact details on the front of the envelope AND on each individual form.
Please keep the originals as these must be kept with you at all times during the event.
Please only use the Shrine's consent forms. We are not able to accept your own forms.
- ☐ Code of conduct form (signed by all) – paper copy (see next 2 pages for this)

Walsingham Youth Pilgrimage-

Code of Conduct



This must be discussed and signed by both adults and young people in your group.

Please hand in a copy of this signed code at the leaders' meeting in the Big Top at **5.00pm on Monday 4th August 2025**

Before your pilgrimage and again **after you've pitched your tents** on site, please read this through with all members of your group carefully and discuss the contents.

Name of group: _____

The Youth Pilgrimage is a large-scale event, with over 300 people taking part. It is essential that we respect each other and agree to keep some rules that are there for our safety, security and enjoyment.

- You must wear your ID wristband at all times.
- The consumption of alcohol is not permitted on any part of the Youth Pilgrimage site. Anyone abusing this will be sent home immediately.
- Illegal substances i.e. drugs are not permitted. Anyone abusing this will be sent home immediately.
- Smoking is not permitted by those who are under age. There is to be no smoking on the pilgrimage site.
- It is dangerous to wander off from the site on your own- particularly at night. Always move around in small groups and get permission from your leaders before leaving the site.
- No one should leave the campsite after the site curfew at 11.00pm when **everyone is expected to be in their tent and quiet.**
- No-one should remain in their tent or camping village on their own during social or worship events. In the event of illness or emergency at least two adult leaders must be present in the camping village.
- Respect one another- please keep noise levels to a minimum, swearing will not be tolerated.
- Refrain from sexual activity. Remember- sexual activity/harassment/inappropriate language towards anyone under age is against the law and we have a duty to report it, if it is brought to our attention. **Do not put yourself in a situation where you could later be blamed for having behaved inappropriately (even if you are both over 16) - it could be extremely serious and result in a criminal record.**
- Respect your environment. You are camping on farm land-close to a village, where local people live and work. Put all litter in the bin and obey the country code.

- Behave responsibly when in shops, cafes, streets etc. Only small numbers are allowed in the village shops at one time.
- Keep toilets, wash areas and showers clean and tidy. **Please do not leave anything in the shower area. Take all rubbish home with you.**
- Turn off taps! Use water sparingly- it's precious! Try and be quick in the shower! Use a refillable water bottle.
- Please respect the **silence** of the Prayer Tent and other places of worship where you will be welcomed during your stay.

All members of the group should sign below

Signed by all young people:

Countersigned by all leaders:

We have a planned system in place to ensure that we know where our young people are at all times. We will ensure that our young people are fully supervised by adult member of the group during worship, social events, workshops and activities.